



## **Board of Trustees**

Governance and Nomination Committee

**October 23, 2024, 8:30 AM**

**Minutes**

President's Boardroom, Horace Mann Center

A live stream of the meeting for public viewing also took place on YouTube.

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**MEMBERS PRESENT:** Committee Chair Melissa Alvarado, Vice Chair Theresa Jasmin, Secretary Tessa Lucey, and Trustees- Chris Montemayor, Michael O'Rourke, William Reichelt, and Board Chair Ali Salehi, ex-officio member

**OTHER TRUSTEES PRESENT:** Daniel Currier, Geroqe Gilmer and Gloria Williams.

Also present and participating was Westfield State University President, Dr. Linda Thompson, Chief of Staff, Dr. Michael Freeman; Provost, Dr. William Salka Vice President of Administration & Finance, Stephen Taksar; Vice President of Enrollment Management and Student Affairs, Dr. Kevin Hearn; Vice President of Institutional Advancement, Lisa McMahon; and General Counsel, Melinda Phelps.

Committee Chair Alvarado called the meeting to order at 8:30 AM and a roll call was taken of the committee members participating as listed above. It was announced that the meeting was being livestreamed and recorded.

**MOTION** made by Trustee Reichelt, seconded by Trustee Montemayor, to approve the minutes of the April 25, 2024 meeting.

There being no discussion, **ROLL CALL VOTE** passed motion with majority with Trustees voting in the affirmative: Jasmin, Montemayor, Reichelt and Alvarado with O'Rourke abstaining.

Committee Chair Melissa Alvarado introduced newly appointed Trustee Michael O'Rourke. She gave a brief background of his resume as an alumna of the university, and his current and past appointments .

### President's Evaluation

Board Chair Salehi's and Vice Chair Alvarado are finalizing the evaluation of Dr. Thompson's third year as President of Westfield State University. A comprehensive 360 evaluation is required to encompass the 3-year period. The Executive Committee interviewed over 50 people confidentially. Also, the entire Board completed a set of questions anonymously and forwarded the answers to the Assistant of Board of Trustees. Once the information is compiled, the Executive Committee will have a chance to review the report, then the review will be sent to the full Board for discussion and determination.

There being no further business,

**MOTION** made by Trustee Montemayor, seconded by Trustee O'Rourke, to adjourn.

**ROLL CALL VOTE** passed motion unanimously with Trustees voting in the affirmative:  
Jasmin, Montemayor, O'Rourke, Reichelt, Alvarado.

Meeting adjourned at 8:37 AM.

Attachments presented at this meeting:

- a. Draft Minutes of April 25, 2024, Meeting

**Secretary's Certificate**

I hereby certify that the foregoing is a true and correct copy of the approved minutes of the Westfield State University Board of Trustees Governance and Nomination Committee meeting held on October 23 25, 2024.

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Tessa Lucey, Secretary

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Date