



## **Board of Trustees**

Governance and Nomination Committee

11:45 a.m.

December 18, 2025

Loughman Living Room, Scanlon Hall  
Horace Mann Center

Committee Members: Chair Melissa Alvarado, Vice Chair Theresa Jasmin, Secretary Tessa Lucey, Chris Montemayor, Michael O'Rourke and William Reichelt

A live stream of the meeting for public viewing will also take place at the following link: <https://www.westfield.ma.edu/live>

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|-------------------------------------------------------------|------------------|
| <b>1. Call to Order</b>                                     | Trustee Alvarado |
| <b>2. Approval of Minutes</b>                               | Trustee Alvarado |
| a. October 21, 2025, Meeting                                |                  |
| <b>3. Items for Discussion</b>                              | Trustee Alvarado |
| a. Proposed new committee structure                         |                  |
| i. Committee Chairs                                         |                  |
| ii. Committee Members                                       |                  |
| b. By-Laws revisions due to committee                       |                  |
| c. Transition Plans and next steps                          |                  |
| d. Communication Plan                                       |                  |
| <b>4. Items for Action</b>                                  | Trustee Alvarado |
| a. Motion to recommend approval of revisions to the by-Laws |                  |
| <b>5. Adjournment</b>                                       | Trustee Alvarado |